

Student Registration Form



Special Education Programs: (Please check one)

ACCESS K-8
ACCESS 9-12

Steps
Partnership Learning Academy

Office Use only	Entry Date	District	SASID #
	Transportation Vendor		Contact #

STUDENT INFORMATION

Student Legal Name:

Street Address: City: State: Zip:

Mailing Address (if different than above):

Street Address: City: State: Zip:

Student's Home Phone

Sex Age Grade Birth date

With whom does the student live Both Parents Mother Father Guardian/DCF

PARENTS AND/OR GUARDIANS

Fathers name:

Mailing Address

Phone # during school Evening Cell

Fathers email address

Mothers name:

Mailing Address

Phone # during school Evening Cell

Mothers email address

Guardian/DCF name:

Mailing Address

Phone # during school Evening Cell

Guardian/DCF email address

Surrogate name:

Mailing Address

Phone # during school Evening Cell

Surrogate email address

Mail from the program should be addressed to: Both Parents Mother Father Guardian/DCF

EMERGENCY CONTACTS	Name/Relation	Phone1	Phone2
Emergency #1			
Emergency #2			
Emergency #3			

MEDICAL CONTACTS	
Local Physician	Phone
Dentist	Phone
Psychiatrist/APRN	Phone
	FAX/email
Therapist	Phone
	FAX/email
Current Medications	

Known ALLERGIES

CUSTODY
Please indicate if the school administration should be aware of any Court Order for the protection of your child
Yes, please provide documentation
No

<p>SIGNATURE: I have hereby declare that I have read and understood the information contained on this form and the information I have provided is correct.</p> <p>Date: _____ Parent/Guardian Signature: _____</p>

Parent Consent Form



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Emergency Medical Procedure

YES

NO

In the event of an accident or serious illness, I request that an ACCESS program representative contact my emergency contacts or me. If the school is unable to reach me, I hereby authorize the program to call the physician indicated, when appropriate and follow his/her instructions. If it is impossible to contact the physician or if that is not the most efficient method of treatment as determined by the program administrator, the program may take whatever arrangements are necessary.

Activities Release

YES

NO

As part of the program, students will have the opportunity to participate in activities off campus. They either will walk or be transported by van to these activities. Such off-site activities might be offered as an alternative to recess, Physical Education or extension of a class lesson and would be for a relatively short duration of time. Your signature will indicate that you offer permission for your child to participate in these activities and authorize ACCESS staff to drive your student in a motor vehicle to attend additional outings/activities.

I give permission for my child to participate in off-campus field trips while they attend the ACCESS program.

Photo/Video Release

We would like your permission to photograph or videotape your child being involved in ACCESS activities. EdAdvance may also use these photos for publicity purposes.

I give permission for my child to be PHOTOGRAPHED

YES

NO

I give permission for my child to be VIDEOTAPED

YES

NO

Property Damage

YES

NO

I have read, understand, and agree to the policies and procedures of the attached Property Damage Policy.

Use of Electronic Resources

YES

NO

I have read, understand, and agree to the policies and procedures of the attached Use of Electronic Resources Policy

Student's Name:

Parent/Guardian Signature:

Date Signed:

Property Damage Policy

In the event that a student mishandles school property or damages the physical environment, the following procedure will apply:

1. A full incident report will be generated.
2. The parent(s)/guardian(s) of the student will be contacted and made aware of the incident.
3. A meeting will then be held between the school administrator, parent(s)/guardian(s), and the student to discuss the incident
4. Within that meeting appropriate disciplinary action will be discussed as will any appropriate monetary restitution that may be required from the student.
5. If a pattern develops wherein a given student continues to violate this policy a Placement and Planning Team meeting will be arranged to assess the appropriateness of the placement and discuss alternatives if appropriate
6. If it is determined that the student is required to pay for any damages, arrangements will be made with the parent(s)/guardian(s) to do so.

Use of Electronic Resources Policy

EdAdvance (The Agency) has provided access to the internet for employee and student users to support the business and education purposes of the Agency. No use of the Internet should conflict with the primary business or educational purpose of the Agency or with applicable laws and regulations. Each user is responsible to ensure that these guidelines are followed. Any violation of this policy may result in disciplinary action

The Agency may monitor employees and student use of computer, telephone wire, radio, camera, electromagnetic, photo-electronic, photo-optical systems or other electronic resources. The Agency shall place in each education program and in its offices, in a conspicuous place, which is readily available for viewing by its employees and students, a copy of its electronic resource use and monitoring policy. No individual should have any expectation of privacy in terms of Internet usage. In addition, the Agency may restrict access to certain sites that it deems are not necessary for business or educational purposes.

Employees and student are prohibited from encrypting files on computers or taking any steps that block access to files. Other than the use of Agency passwords or approved encryption programs. Employees must not change their passwords or login codes without prior approval of Technology Services

No employee or student may vandalize, maliciously attempt to harm or destroy agency equipment, services or data. This includes but is not limited to tampering with computer hardware and software, knowingly uploading or creating viruses, vandalizing or modifying data without permission or attempting to gain access to restricted or unauthorized network resources or other users' accounts.

Any user, employee, or student may not use the Agency's connection to the internet for any of the following activities:

1. The internet must not be used to access, create, transmit, print or download material that is derogatory, defamatory, obscene or offensive, such as slur, epithets or anything that may be construed as harassment or disparagement based on race color national origin, sex, sexual orientation, age, disability or religious or political beliefs.
2. The internet must not be used to knowingly access, send, receive, or solicit sexually oriented messages or images.
3. Downloading or disseminating of copyrighted material that is available on the internet is an infringement of copyright law. Permission to copy the material must be obtained from the publisher
4. Without prior approval of Technology Services, software should not be downloaded from the Internet. Such action can potentially introduce a computer virus onto the Agency's network or create a data conflict on the workstation
5. Employees and students are prohibited from using the internet to transmit personal comments or statements through electronic mail or to post information that may be mistaken as the position of the Agency